

**APPENDIX B  
USER FORM  
AND  
EMERGENCY INFORMATION CARD**



Customer Survey Form -

SPECIAL INSPECTIONS: Implementation in Fairfax County/1996 Edition

This Special Inspections Document was written for you, the user. If you have a question, need an interpretation or have a suggestion on how to improve this Special Inspections Document, Fairfax County would like to hear from you. Please use this form to make additional copies as needed and forward your comments to:

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**G INTERPRETATION REQUESTS**

**G SUGGESTED REVISIONS**

Page	Chapter Section/Paragraph	Description Of Question/Suggestion

Your Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Telefax: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

# EMERGENCY PHONE PROCEDURES

Post at each Job Phone Location

Dial 911 for POLICE - FIRE - AMBULANCE assistance  
Dial 698-2900 - Poison Center

Be Ready to Provide the Following Information:

BASIC JOB SITE INFORMATION: (to be completed by Superintendent before posting at phone locations)

1. CONSTRUCTION SITE STREET ADDRESS \_\_\_\_\_
2. MAJOR CROSS STREETS \_\_\_\_\_
3. NAME OF GENERAL CONTRACTOR \_\_\_\_\_
4. TELEPHONE NUMBER FROM WHICH CALL IS BEING MADE (Usually Job Phone) \_\_\_\_\_

THE FOLLOWING SPECIFIC INFORMATION MAY BE REQUIRED BY THE EMERGENCY 911 DISPATCHER:

1. NAME OF PERSON MAKING THE CALL?
2. WHAT HAPPENED? (fall, cave-in, structure collapse, electrical, bleeding, heart attack)
3. HOW MANY PERSONS INJURED?
4. CONDITION OF INJURED?
5. HELP/FIRST AID ALREADY STARTED?
6. LOCATION OF INCIDENT ON SITE.
7. PLACE OF ENTRY TO SITE.
8. EQUIPMENT ASSISTANCE AVAILABLE.

REMAIN CALM!

LET THE DISPATCHER TELL YOU TO HANG-UP